



Equality Analysis Form

The following questions will document the effect of your service or proposed policy, procedure, working practice, strategy or decision (hereafter referred to as 'policy') on equality, and demonstrate that you have paid due regard to the Public Sector Equality Duty.

1. RESPONSIBILITY

Department	COMMUNITIES AND NEIGHBOURHOODS	
Service	PLANNING SERVICES	
Proposed policy	STATEMENT OF COMMUNITY INVOLVEMENT	
Date	29/07/2013	
Officer responsible for the 'policy' and for completing the equality analysis	Name	MICHAEL WHITEHEAD
	Post Title	PLANNING OFFICER
	Contact Number	0161 253 6154
	Signature	
	Date	29/07/2013
Equality officer consulted	Name	ELIZABETH BINNS
	Post Title	PRINCIPAL LIBRARIES AND ADULT LEARNING OFFICER
	Contact Number	0161 253 5973
	Signature	
	Date	31/07/2013

2. AIMS

What is the purpose of the policy/service and what is it intended to achieve?	<p>To progress the revised Statement of Community Involvement (SCI) towards adoption in August 2013 after consideration of consultation comments by Cabinet. The document sets out how the Council intends to involve the community in the preparation, alteration or revision of the various components of the Local Plan and in the decision making process for planning applications.</p> <p>This revised SCI has been prepared in response to a number of changes to Regulations made by the Government and to update in relation to the additional consultation methods that the Department have been undertaking on plan preparation. It is therefore intended</p>
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	that this document will replace the Council's current SCI, adopted in December 2009.
Who are the main stakeholders?	In addition to the Council, the main stakeholders are those who have expressed an interest in the Local Plan through the consultation database including residents, landowners, local and national interest groups, statutory consultees, regional bodies, housebuilders and development and planning consultants.

3. ESTABLISHING RELEVANCE TO EQUALITY

3a. Using the drop down lists below, please advise whether the policy/service has either a positive or negative effect on any groups of people with protected equality characteristics. If you answer yes to any question, please also explain why and how that group of people will be affected.

Protected equality characteristic	Positive effect (Yes/No)	Negative effect (Yes/No)	Explanation
Race	No	No	
Disability	No	No	
Gender	No	No	
Gender reassignment	No	No	
Age	No	No	
Sexual orientation	No	No	
Religion or belief	No	No	
Caring responsibilities	No	No	
Pregnancy or maternity	No	No	
Marriage or civil partnership	No	No	

3b. Using the drop down lists below, please advise whether or not our policy/service has relevance to the Public Sector Equality Duty. If you answer yes to any question, please explain why.

General Public Sector Equality Duties	Relevance (Yes/No)	Reason for the relevance
Need to eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Equality Act 2010	No	
Need to advance equality of opportunity between people who share a protected characteristic and those who do not (eg. by removing or minimising disadvantages or meeting needs)	No	
Need to foster good relations between people who share a protected characteristic and those who do not (eg. by tackling prejudice or promoting understanding)	No	

If you answered 'YES' to any of the questions in 3a and 3b

Go straight to Question 4

If you answered 'NO' to all of the questions in 3a and 3b

Go to Question 3c and do not answer questions 4-6

3c. If you have answered 'No' to all the questions in 3a and 3b please explain why you feel that your policy/service has no relevance to equality.

All groups are able to engage in the planning process as a result of the provisions of the SCI, although it is considered that any impacts will not be differential.

4. EQUALITY INFORMATION AND ENGAGEMENT

4a. For a service plan, please list what equality information you currently have available, **OR** for a new/changed policy or practice please list what equality information you considered and engagement you have carried out in relation to it.

Please provide a link if the information is published on the web and advise when it was last updated?

(NB. Equality information can be both qualitative and quantitative. It includes knowledge of service users, satisfaction rates, compliments and complaints, the results of surveys or other engagement activities and should be broken down by equality characteristics where relevant.)

Details of the equality information or engagement	Internet link if published	Date last updated

4b. Are there any information gaps, and if so how do you plan to tackle them?

5. CONCLUSIONS OF THE EQUALITY ANALYSIS

What will the likely overall effect of your policy/service plan be on equality?	
If you identified any negative effects (see questions 3a) or discrimination what measures have you put in place to remove or mitigate them?	
Have you identified any further ways that you can advance equality of opportunity and/or foster good relations? If so, please give details.	
What steps do you intend to take now in respect of the implementation of your policy/service plan?	

6. MONITORING AND REVIEW

If you intend to proceed with your policy/service plan, please detail what monitoring arrangements (if appropriate) you will put in place to monitor the ongoing effects. Please also state when the policy/service plan will be reviewed.

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COPIES OF THIS EQUALITY ANALYSIS FORM SHOULD BE ATTACHED TO ANY REPORTS/SERVICE PLANS AND ALSO SENT TO THE EQUALITY INBOX (equality@bury.gov.uk) FOR PUBLICATION.